

Office of the Registrar  
University of Dhaka  
Dhaka-1000, Bangladesh  
Phone: 9670531, 9661900/4020(Off.)  
Fax: 88-02-55167810  
E-mail: [vcoffice@du.ac.bd](mailto:vcoffice@du.ac.bd), [registrar@du.ac.bd](mailto:registrar@du.ac.bd)



রেজিস্ট্রারের অফিস  
ঢাকা বিশ্ববিদ্যালয়  
ঢাকা-১০০০, বাংলাদেশ  
ফোন : ৯৬৭০৫৩১,  
৯৬৬১৯০০/৪০২০ (অফিস)  
ফ্যাক্স : ৮৮-০২-৫৫১৬৭৮১০

No. Reg./Admin-1/.....

Dated: \_\_\_\_\_ /১৪৩০  
/2023

Dr. Abu Yousuf Md. Abdullah  
Professor  
Institute of Business Administration  
University of Dhaka

Dear Sir,

With reference to your application dated 25.11.2023, I am directed to inform you that you have been granted earned leave from 28.11.2023 to 30.11.2023 to enable you to go to the UAE for medical check-up.

It may be mentioned that the University of Dhaka or the Government of the People's Republic of Bangladesh will not bear any expense in local or foreign currency for this purpose.

I am directed to inform you further that as authorized under Prime Minister Secretariat's Office letter No.03.069.026.06.00.003.2011-144(500) dated 19-06-2011 the Vice-Chancellor has permitted you to leave the station and to go to the UAE for the above purpose and stay there for the period mentioned above.

"You are requested to keep in mind the COVID-19 Pandemic challenges, regulations and obligations."

Yours faithfully,

Sd./-

G M Mizanur Rohman  
Deputy Registrar (Admin-1)  
University of Dhaka

Memo No Admin-1/39546-51

Dated: 27/11/2023

Copy forwarded for information & necessary action to:

1. The Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka.
2. The Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
3. The Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
4. The Director, Institute of Business Administration, D.U.
5. The Director of Accounts, D.U.
6. The Director, ICT Cell, D.U.

G M Mizanur Rohman  
Deputy Registrar (Admin-1)  
University of Dhaka